

PTA
Reigate Parish Church School

Minutes of Meeting
Wednesday 20 January 2010

Present: John Adams, Frances Ayres, Sabine Coldrey, Helen Foster, Annette Hooper, Jane Lovibond, Jill Mansfield, Lisa McShane, Michelle Pegley, Helen Robinson, Anna Tarrant

Apologies: Lis Bowen, Carolyn Coveney, Nikki Jordan, Louise Parker

1 Past Events

Anna Tarrant welcomed everyone and summarised the events so far, further details of which can be found on the website. At the same time those present looked through the accounts prepared by Annette Hooper. The following points were made:

Calenders

There are only a few left for sale and a huge thank you to Jo who made this project possible by donating all her time, materials and skills.

Fireworks

A new team is needed. John Adams kindly volunteered to organise the "dads team" who set off the fireworks. Another team is required to organise the event.

Christmas Cards

With Carolyn Coveney and Lis Bowen, leaving Anna needs help to continue this. Lisa McShane and Helen Foster came forward – thank you.

Christmas Fair

Anna was not sure whether the team who organised the last Christmas fair would be willing to do it again this year.

Nativity DVD

This can easily be rebooked for next year. Annette Hooper to check this year's figures in the accounts.

School Link

Does not appear in the Accounts, but the School has received vouchers for over £100.

Gardening

£1000 was won from the Surrey Mirror. Thank you to the parents who supported the initiative and Mr Wilkes and Miss Lambert. Anna to check if more volunteers are needed to help with gardening club.

2 Up coming events

Mums' Indulgence

This will take place on Sun 21 March from 13.00 – 17.00 at the school. Lisa McShane and Helen Foster kindly offered to help Anna with the organisation and goody bags (to contain therapist cards, small gifts/samples).

The entrance fee will be £3.50 incl one treatment in advance or £5 incl one treatment on the door.

About 18 therapists (nail bar/make up/hypnotist/massages, etc) will be setting up small stalls, most of which have already been recruited by Anna. Each appointment will last approx. 10min, advance booking is possible.

In addition there will be a fashion show by Noa Noa, a Pampered Chef display and cream tea + scones + juice bar.

The aim is that 80-90 people (including friends not connected to school) should attend. Details are to go out in next weeks PTA newsletter, will be advertised around the school and class reps will be asked to promote the event.

Cake Fridays

In the next months the children will sell cakes on a Friday afternoon at pick up. The cakes will be donated by a year group. Date to be agreed.

Holiday quiz

The option of purchasing a quiz package was discussed but John Adams kindly offered to prepare one himself, aimed at children and adults, for the Easter holiday. All those wishing to enter pay £1 which will be used to purchase the prize, the rest going to the PTA funds.

Coffee morning

The next coffee morning will be on Friday 29 January in aid of the RNLI who have declared this SOS Friday. Annette will gather promotional material and collection boxes. Anna will advertise the event in the newsletter.

Easter Disco

This is in progress and will probably take place near Easter.

Film night

Again, the organisation of this is in progress and will probably take place nearer Easter.

Newsletter

From now on there will be an advertising space (fee approx £10) on the PTA newsletter available to anybody interested. Anna will include information in the next newsletter. Any advert (as well as the newsletter) should be shown to the headteacher before it is circulated.

Summer Fair

The date was set for Saturday 12 June 2010.

May Ball

This will be organised by Jane Lovibond who is also looking for volunteers to organise the auction. 8 May is the most likely date. A parent has kindly donated some items from the Harry Potter film set. These could be auctioned with some other items at the May Ball. Anna to liaise.

Quiz

Helen Foster and Lisa McShane will organise this again, it is due to take place on Thursday 8 July at the cricket club.

End of Year Picnic

After last year's experience a later start time of 12.15 has been set for the picnic taking place on the last day of term. Parents bring along lunch and children a packed lunch (if their parent/s cannot attend).

Ice Cream Fridays

To be discussed at the next PTA meeting

Northbrook Giftwrap

Thank you to Fiona Ives who has agreed to take this over.

Mobile Phone Recycling

Jenni Rayner is looking into this. Cash is offered for recycling mobile phones.

Jewellery Recycling

Michelle Pegley kindly agreed to organise this. Anyone can bring in old jewellery for recycling for which the school will be given cash as well as a prize to a lucky winner.

Giving Machine

Annette to investigate which website would be the best to use. A percentage is given back to the school if parents use the website for shopping at certain well known retailers. Anna to include details in next newsletter.

Manic Monsters

Two children for the price of one in February and March, just mention the name Reigate Parish at the entrance. Anna to add to Newsletter.

Table Top Sale

Postponed until next year.

3 Use of PTA funds

Frances Ayres presented a “wish list” from the school on how they propose to use the PTA funds.

Item	£	Decision
2 light boxes for reception	162.50	agreed
Visualiser buy one on trial, two more later	375 for one	agreed
Coach for year 2 leavers' service	370	agreed
Gardening shade	396	agreed
paint for fences	100	Anna to check if Homebase or similar is willing to make a donation, if not agreed
6 CD Coomers	725.70	agreed
Author for book week	500	agreed
Science week activity	500	agreed
new PE storage	200	agreed
6 Digital cameras	600	potential donation, Jill Mansfield to check, if not agreed
Outdoor PA system	1000	check price, get advice from Chris Wield
Update outside areas for reception and year 1	400	agreed
circus skills group	200	agreed
Maths week activity	tbc	agreed

4 AOB

Face Painting

Wendy Gregory would like to borrow the face painting set and Jane suggested that other people might be interested in borrowing the set for a small fee (£10). She would be happy to coordinate this. Those present thought this a good fundraising opportunity.

Class Lists

It is school policy not to put together any class lists with contact details.

Notice Board

Anna will update this now and utilise it more.

Co-Chairs

Anna is stepping down at the end of the year and is looking for a replacement.

Mufti Day

It was proposed to have a Mufti day in aid of Haiti, Frances Ayres will check with school staff.

Shelter Box

Money had been raised for the Uganda project a few years ago, unfortunately it is still not possible to pass on the remaining £560 because of civil war. It has now been suggested that the PTA buy a shelter box from the Rotary Club which costs £500. There were no objections in principle at the meeting but information on this will be included in the newsletter to give all parents another chance to have an input.

5 Next Meeting

The next meeting will take place in May, date to be decided.